

# PHOTO ID

The Amsterdam Police Department offers the service of creating Photo Identification Cards for the public Monday through Friday, 8:00 a.m. – 3:30 p.m. Each I.D. is \$40.00 **CASH ONLY.**

The process of creating a Photo I.D. takes 10-15 minutes and the Photo I.D. will be issued upon its completion.

**Please call the Amsterdam Police Department (842-1100 x128) for any questions or to set up an appointment.**

## **Requirements for Police Photo I.D.**

The Amsterdam Police Department requires three (3) verification forms to process a Photo I.D.

1. **Birth Certificate** - Original or Certified copy, no photo copies.
2. **Social Security Card** – Original, signed, non-laminated and no photo copies – Or – If a new Social Security Card was requested from the Social Security Office (1-800-772-1213) paperwork issued as a result of the request will serve as a card and will be accepted.
3. **Proof of Residence** – Must be current, physical address. No P.O. Boxes.

Any one (1) of the following examples will be accepted as proof of residence:

- Any bill with the name and address of person obtaining the Photo I.D.  
Credit Card bill  
Telephone/Cell phone bill  
Any other utility bill
- Report Card
- Any other form of photo identification that has not expired.