

**CITY OF AMSTERDAM, NEW YORK
SPECIAL COMMON COUNCIL MEETING
MARCH 31, 2015
6:00 P.M.**

ORDER OF BUSINESS

Called by Alderman Barone and Alderwoman Hatzenbuhler

- I Call to Order**
 - II Salute to the Flag**
 - III Roll Call**
 - IV Adoption of Agenda**
 - V Business/Resolution**
 - Resolution #14/15 192 Resolution Appointing Health Officer
 - Resolution #14/15 193 Resolution Appointing Registrar of Vital Statistics
 - Local Law 2015-G Local Law Revising Charter Article IX – Public Works
 - VI Adjournment**
-

Special Meeting Followed by:

1. **Finance** (called by Alderwoman Hatzenbuhler)
 - a. Review and discussion of Capital Projects
 - b. Discussion of RFP for Accounting Firm
 - c. Any other Business to come before the committee

**CITY OF AMSTERDAM, NY
COMMON COUNCIL
MARCH 31, 2015**

RESOLUTION #14/15-192

RESOLUTION APPOINTING HEALTH OFFICER

BY: FULL COUNCIL

RESOLVED, _____, having been nominated by Mayor Thane to serve as Health Officer, is hereby approved as Health Officer pursuant to Article XIV Section C-81 of the City Charter to serve co-terminously with the term of the Mayor .

COMMON COUNCIL
City of Amsterdam, NY

	Aye	Nay

Alderman Russo		

Alderman Beekman		

Alderman Barone		

Alderman Hatzenbuhler		

Alderman Leggiero		

ANN M. THANE, MAYOR

DATED: _____, 2015

**CITY OF AMSTERDAM, NY
COMMON COUNCIL
MARCH 31, 2015**

RESOLUTION #14/15-193

RESOLUTION APPOINTING REGISTRAR OF VITAL STATISTICS

BY: FULL COUNCIL

RESOLVED, Susan Alibozek, having been nominated by Mayor Thane to serve as Registrar of Vital Statistics, is hereby approved as Registrar of Vital Statistics pursuant to Article XIV Section C-82 of the City Charter to serve co-terminously with the term of the Mayor .

COMMON COUNCIL
City of Amsterdam, NY

	Aye	Nay

Alderman Russo		

Alderman Barone		

Alderman Leggiero		

ANN M. THANE, MAYOR

DATED: _____, 2015

**CITY OF AMSTERDAM, NEW YORK
COMMON COUNCIL MEETING
MARCH 19, 2015**

LOCAL LAW # G - A LOCAL LAW REVISING CHARTER ARTICLE IX – PUBLIC WORKS DEPARTMENT

INTRODUCED BY: ALDERMAN RUSSO

BE IT ENACTED by the Common Council of the City of Amsterdam as follows:

The Charter of the City of Amsterdam Article IX Public Works Department is hereby amended.

SECTION 1. PURPOSE AND LEGISLATIVE INTENT.

The intent of these amendments is to revise the structure of the Department of Public Works to improve supervision and productivity.

SECTION 2. – SUBSTANTIVE PROVISIONS.

City Charter Article IX - Public Works Department is amended as follows: (strike through indicates existing text to be deleted, underline text indicates new text to be added)

Article IX. Public Works Department

§ C-53. Public Works Department.

There shall be a Public Works Department which shall be headed by the Director of Public Works, ~~who shall also be the City Engineer~~. The Department shall consist of an Engineering Department headed by the City Engineer, such departments or divisions specified in this charter, and such divisions as the Common Council may authorize.

§ C-54. Director of Public Works and City Engineer.

The Director of Public Works shall be appointed by the Mayor with the approval of the Common Council ~~from the competitive class of the civil service~~. ~~He~~ The City Engineer shall be a professional engineer licensed by the State of New York appointed by the Mayor.

§ C-55. (Reserved) [1]:Editor's Note: Former § C-55, Building Inspector, as amended, was repealed 7-5-2006 by L.L. No. 7-2006.

§ C-56. Powers, duties and responsibilities of the Director of Public Works and the City Engineer.

A The powers, duties and responsibilities of the Director of Public Works shall include:

1. Responsibility for the supervision and direction of all of the activities of the Department including direction of the City Engineer.
2. Responsibility for the construction, maintenance, cleaning and repair of streets, sidewalks, sewers, public parking lots, retaining walls, public buildings, facilities and structures, except as may otherwise be provided by law, and for the collection and disposal of solid wastes and other refuse from residential structures and such other places as the Common Council may determine. In administering the streets and sewerage facilities of the City, the Director of Public Works shall assure that private developers have satisfactorily discharged their responsibilities for construction of streets and sewer lines through subdivisions.
3. House numbering, street lighting and, at the direction of the Chief of Police, installation, maintenance and removal of the traffic control devices, signs and markings.
4. Planting, care and removal of trees and shrubs located on City property that are not located in parks or the municipal golf course.

5. Provision, as the Common Council may provide, for the maintenance and repair of all City vehicles and equipment, other than office equipment, including the maintenance of suitable and accurate use and repair records for all such vehicles and equipment.

6. Subject to civil service law, rules and regulations, the Director of Public Works shall appoint assistants and other employees of the Department to fill such positions within the Department as are authorized by the Common Council. The Director of Public Works may also suspend and remove all assistants and other employees of the Department subject to civil service law, rules and regulations.

7. In addition to the duties assigned to the Director of Public Works by this Charter or required by ordinance or resolution of the Common Council, the Director shall perform any similar or related duties incident to the functions of the Department as may be assigned by the Mayor.

8. The Director of Public Works shall attend meetings of the Common Council.

B The powers, duties and responsibilities of the City Engineer shall include:

1. Responsibility for the supervision and direction of all of the activities of the Engineering Department.

2. Responsibility for the supervision and direction of all of the activities of the Water and Sanitary Sewers Department.

3. In the absence of a Code Enforcement Supervisor to exercise the powers and be responsible for the duties of that position.

4. In the absence of the Director of Public Works the City Engineer shall:

a) Supervise the Department of Public Works General Foreman.

b) Have authority to suspend and remove all assistants and other employees of the Department subject to civil service law, rules and regulations, subject to approval by the Mayor.

c) Exercise such other authority of the Director of Public Works as authorized by the Mayor.

5. Responsibility for the supervision of consulting engineers when retained by the Common Council for specific purposes.

6. Have custody of all City maps and surveys, except as otherwise provided in this Charter or other law.

7. Recommend to the Mayor and the Common Council the adoption of such standard technical codes as he believes to be needed for the safety and well-being of the City's residents.

8. Certification of all public work performed pursuant to contract under supervision and control of the Department before it is accepted, to the effect that such work is performed in a good and substantial manner, with the materials required and of the quality and in the manner directed by the terms of the contract. The City Engineer shall file such certificate of completion with the City Clerk and Controller before final payment is made under the contract.

9. In addition to the duties assigned to the City Engineer by this Charter or required by ordinance or resolution of the Common Council, the City Engineer shall perform any similar or related duties incident to the functions of the Department as may be assigned by the Mayor.

10. The City Engineer shall attend meetings of the Common Council.

~~The powers, duties and responsibilities of the Director of Public Works shall include:~~

~~A. Performance of all duties now or hereafter assigned to the City Engineer.~~

~~B. Responsibility for the supervision and direction of all of the activities of the Department and for all engineering work of the City.~~

~~C. Responsibility for the construction, maintenance, cleaning and repair of streets, sidewalks, sewers, public parking lots, retaining walls, public buildings, facilities and structures, except as may otherwise be provided by law, and for the collection and disposal of solid wastes and other refuse from residential structures and such other places as the Common Council may determine. In administering the streets and sewerage facilities of the City, the Director of Public Works shall assure that private developers have satisfactorily discharged their responsibilities for construction of streets and sewer lines through subdivisions.~~

~~D. Responsibility for the supervision of consulting engineers when retained by the Common Council for specific purposes.~~

- ~~E. Supervision and administration on behalf of the City of all contracts for public construction or public services.~~
- ~~F. House numbering, street lighting and, at the direction of the Chief of Police, installation, maintenance and removal of the traffic control devices, signs and markings.~~
- ~~G. Planting, care and removal of trees and shrubs located on City property.~~
- ~~H. Provision, as the Common Council may provide, for the maintenance and repair of all City vehicles and equipment, other than office equipment, including the maintenance of suitable and accurate use and repair records for all such vehicles and equipment.~~
- ~~I. Have custody of all City maps and surveys, except as otherwise provided in this Charter or other law.~~
- ~~J. Recommend to the Mayor and the Common Council the adoption of such standard technical codes as he believes to be needed for the safety and well being of the City's residents.~~
- ~~K. Certification of all public work performed pursuant to contract under supervision and control of the Department before it is accepted, to the effect that such work is performed in a good and substantial manner, with the materials required and of the quality and in the manner directed by the terms of the contract. The Director of Public Works shall file such certificate of completion with the City Clerk and Controller before final payment is made under the contract.~~
- ~~L. Subject to civil service law, rules and regulations, the Director of Public Works shall appoint assistants and other employees of the Department to fill such positions within the Department as are authorized by the Common Council. The Director of Public Works may also suspend and remove all assistants and other employees of the Department subject to civil service law, rules and regulations.~~
- ~~M. In addition to the duties assigned to the Director of Public Works by this Charter or required by ordinance or resolution of the Common Council, the Director shall perform any similar or related duties incident to the functions of the Department as may be assigned by the Mayor.~~
- ~~N. The Director of Public Works shall attend meetings of the Common Council.~~

SECTION 3. SEVERABILITY

Should any section or provision of this local law be decided by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the local law as a whole or any parts thereof other than the part so decided to be unconstitutional or invalid.

SECTION 4. ENABLING LEGISLATION

This Local Law is adopted pursuant to the authority granted by Section 10 of the Municipal Home Rule Law of the State of New York.

SECTION 5. EFFECTIVE DATE

This local law is effective when filed with the Secretary of State.

COMMON COUNCIL
City of Amsterdam, NY

	Aye	Nay
_____ Alderman Russo		
_____ Alderwoman Beekman		
_____ Alderman Barone		
_____ Alderwoman Hatzenbuhler		
_____ Alderman Leggiero		

ANN M. THANE, MAYOR

DATED: _____, 2015