

CITY OF AMSTERDAM INDUSTRIAL DEVELOPMENT AGENCY

MEETING MINUTES

June 16, 2016

PRESENT: Mr. McCabe, Mr. Emanuele, Mr. Gallup, Mr. Baia, Mr. McKenney, Mr. LaCoppola, Executive Director Zakrevsky, Intern Cheryl Sparks, Donna Phelps

Excused absence: Mr. Rossi, Attorney Schwartz

This meeting of the City of Amsterdam Industrial Development Agency was held on June 16, 2016. This meeting was held in Room 205 at City Hall, 61 Church St., Amsterdam, New York 12010.

Chairman **Baia** called the regular meeting to order at 6:00 p.m.

Public Comment:

Diane Hatzenbueler spoke to the Board and made a proposal that AIDA acquire vacant property on Edson St. and build a secure storage facility for Motor homes, trailers, campers, boats and misc trailers to keep them off private property. She says they look messy and the property they are on is crowded. The facility will help clean up the City and AIDA can charge a rental fee to offset the cost of building the facility. Maybe a local law can be passed that misc vehicles will not be allowed.

She also spoke about developing neighborhood vacant properties and build town houses or two bedroom cottages. Take a strip of land and develop housing for 65 and older. Berkshire Hathaway is looking at properties in Amsterdam.

Dana Alexander, Chief Executive Officer of Global Environmental Energy spoke again to the Board regarding grants and financial approval. A meeting will be held next week to clarify all concerns.

A motion to approve the Regular Meeting Minutes of May 5, 2016 was made by **Mr. Gallup**. This motion was seconded by **Mr. Emanuele**. Roll call was taken resulting in all “ayes” thereby unanimously passing the motion.

Resolution 2016 –15 To allow the payment of the June bills and invoices was sponsored by **Mr. LaCoppola**. The resolution was seconded by **Mr. McKenney**. Roll call was taken resulting in all “ayes” thereby unanimously passing **Resolution 2016 –15**

Treasurers Report:

No report was given as Mr. Rossi was not present

Chairman's Report:

Mr. Baia suggested Director Zakrevsky transfer funds to Patriot Bank and set up a money market account with them as the returns are higher

He also stated that the Industrial Park looks in disarray and should be cleaned up

Attorneys Report:

Attorney Schwartz was not present

Directors Report Mr. Zakrevsky:**Meetings:**

-AIDA's Meetings from May 6, 2016 thru June 10, 2016 were listed and discussed.

Correspondence Received:

-Letter from Kyle Schoonmaker from Berkshire Hathaway Realtors

Financial Updates:

-A draft budget with fund balances was given to the Board at the meeting

Embassy Millworks:

-A meeting was held with Mayor Villa, Nick Zabawsky, Board member Emanuele, Attorney Schwartz and representatives of the NYS Office of Homes and Community Renewal to try to resolve outstanding issues.

Beckmann's Converting:

-To close out grant requirements, the project needs matching income verification

44-46 East Main Street:

-Still awaiting a decision from NYS DOS regarding extension request

-Tom Cisek is finishing up specification for additional work items

-Toured 44 East Main Street ground floor (former bakery) with a possible tenant. Referred them to Judith Ann Realty

AGT Technologies:

Exploring the possibility of applying for a National Grid Grant for costs associated with electrical upgrade and substation

Memory Lane Daycare Facility:

Submitted final grant application to nys office of Homes and Community Renewal

Giant Solutions:

Still waiting for the owner to submit final documentation for ESD Grant closeout

Global Environmental Energy:

Waiting for a decision from the Board whether to apply for grant funding for this project

Wrestling Hall of Fame Buildings:

Met and toured buildings with Berkshire Hathaway and Economic Development Committee

Ken Fredericks was hired for emergency roof repair work needed to stop major roof leak. The repairs are completed at a cost of \$4,500

Received preliminary floor plans from Tom Cisek for building restoration

10 Market Street, LLC:

Working on Small Cities Pre-Application for grant funding. Still need additional information from the owner

Still waiting for bank commitment regarding Bond purchase

Audit:

Engagement letter signed and mailed

Downtown Revitalization Grant Application:

Staff submitted information to the County Planning Department concerning recent activities and investments in downtown Amsterdam. We also prepared and sent a support letter for use in the County's application for funding.

Consolidated Funding Applications:

The next round for consolidated funding applications is currently available. Staff is looking at possible grants for a variety of projects

Another Restore NY program is to be announced

Committee Reports:

Mr. Emanuele:

A meeting was held with Mayor Villa and Congressman George Amadore regarding the city's infrastructure.

He stated a meeting of the Building and Grounds Committee is planned for next week

He Spoke to Antonio Johnson from Berkshire Hathaway about setting up a tour of Edson St, The industrial Park and the Mohasco site and various properties in the City

Mr. McKenney:

Spoke about re-designing the phone system, talking to Time Warner and getting a price of \$224 a month. The Board after hearing what was proposed felt the current phone system was adequate.

Insurance coverage was discussed, coverage on vacant buildings and coverage for vandalism. The possibility of a security system at the Hall of Fame building. Mancini's Insurance to send Director Zakrevsky an e-mail regarding coverage. Intern Cheryl Sparks is to review the new policy and the previous one

Thomas J. Lippie, Sr. of Client First sent a letter to the Board detailing all the Client First services they provide to organizations and suggested a one day retreat seminar. The Board suggested he come in and give a presentation. Nothing was decided on at this time

Under Unfinished Business:

None-

New Business:

-None

Resolution 2016 -16 authorizing the hiring of an intern, Cheryl Sparks, to help facilitate AIDA's daily operations was made by **Mr. Emanuele** and seconded by **Mr. McKenney**. Roll call was taken resulting in all "ayes" thereby unanimously passing **Resolution 2016 -16**

There being no further business to discuss, a motion to adjourn was made by **Mr. Emanuele**, This motion was seconded by the **Full Board**. Roll call was taken resulting in all “ayes” thereby unanimously passing the motion. The meeting was adjourned at 7:26 p.m.

Secretary