

**CITY OF AMSTERDAM INDUSTRIAL DEVELOPMENT AGENCY**  
**Annual Organizational Meeting Minutes**  
**January 16, 2014**

PRESENT: Mr. Baia, Mr. LaCoppola, Mr. Rossi, Mr. Nelson, Mr. Beck, Mr. Gallup, Jodi Zakrevsky (AIDA Executive Director), Attorney Schwartz, Sandra Yutes (AIDA), Donna Phelps, Mr. Barone, Mr. Russo

Excused Absence: Mr. Pepe

This Annual Organizational meeting of the City of Amsterdam Industrial Development Agency was held on January 16, 2014 in Room 205 at City Hall, 61 Church Street, Amsterdam, New York 12010.

Vice Chairman **LaCoppola** called the meeting to order at 6:59 p.m. and roll call was taken.

The Annual Housekeeping Resolution 2014-01 was sponsored by **Mr. Baia**. He made a motion naming the members he nominated for the election of officers for 2014 and to keep the same slate for the Annual Housekeeping Resolution 2014-01 as the previous year. **Mr. Beck** seconded the motion. Full Board was in agreement to elect the new officers nominated and to keep the same slated as 2013.

**Election of Officers**

Michael LaCoppola - Chairman  
Michael Pepe - Vice Chairman  
Michael Rossi - Treasurer  
Gerald Gallup - Secretary

The Confirmation of Regular Agency Meeting Schedule to be the fourth (4th) Thursday of every month starting at 6:00 p.m.

January 16, 2014 Organizational and Regular Meeting

February 27, 2014

March 27, 2014

April 24, 2014

May 22, 2014

June 26, 2014

July 24, 2014

August 28, 2014

October 23, 2014  
September 25, 2014  
November 21, 2014  
December 17, 2014

The Agency staff appointments were: **Jody Zakrevsky** – Executive Director, **Sandra Yutes** - Administrative Assistant, **Donna Phelps** – Independent Stenographer, and **Edward Russo** Board Liaison

**Shelly VanNostrand TLLC** was appointed as the Accounting Agent for AIDA and **Charles R. Schwartz, Esq.** as Agency Counsel.

**Romer Wallens, Gold and John Mineaux** was appointed as Bond Counsel to AIDA.

**A. Joseph Scott, III** was appointed as Special Bond Counsel.

Appointment of the Agency’s Depositories for the year 2014 with the maximum amount allowed to be deposited in said Depositories:

1. First Niagara Bank - \$500,000.00
2. Key Bank of New York - \$500,000.00
3. NBT Bank, N.A. - \$500,000.00
5. Citizens Bank - \$500,000.00

Agency policies with the Full Board in agreement were:

Uniform Tax Exemption Policy  
Investment Policy  
Procurement Policy  
Compensation, Reimbursement and Attendance Policy

The area newspapers designated were the **Recorder** and the **Gazette**, the area radio stations designated was **WCSS**.

Appointments of committee assignments for the year are:

**Building and Grounds**

Gerard Gallup  
Nyle Nelson  
Pasquale Baia\*

**Finance and Audit**

Michael Pepe

Pasquale Baia  
Michael Rossi\*

**Personnel/Governance**

Michael Pepe  
Gerard Gallup  
Michael LaCoppola\*

**Policy and Procedure**

Matthew Beck  
Nyle Nelson  
Michael Rossi\*

**Economic Development/Planning**

Michael LaCoppola  
Pasquale Baia  
Matthew Beck\*

There being no further business to discuss, a motion was made by **Mr. Baia** and seconded by **Mr. Rossi** to adjourn this Annual Organizational Meeting of the City of Amsterdam Industrial Development Agency. Roll call was taken resulting in all “ayes” thereby unanimously passing the motion. The meeting was adjourned at 7:15 p.m.

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SECRETARY