

**CITY OF AMSTERDAM INDUSTRIAL DEVELOPMENT AGENCY**  
**Annual Organizational Meeting Minutes**  
**January 17, 2013**

PRESENT: Mr. DeRossi, Mr. Barone, Mr. Baia, Mr. LaCoppola, Mr. Rossi, Mr. Russo, Jodi Zakrevsky (AIDA Executive Director), Attorney Schwartz, Sandra Yutes (AIDA), Donna Phelps

Excused Absence: Mr. Phelps

This Annual Organizational meeting of the City of Amsterdam Industrial Development Agency was held on January 17, 2013 in Room 205 at City Hall, 61 Church Street, Amsterdam, New York 12010.

Chairman **DeRossi** called the meeting to order at 6:58 p.m. and roll call was taken.

Chairman **DeRossi** asked for a motion to adopt the minutes of the last Organizational Meeting. A motion was made by **Mr. Barone** and seconded by **Mr. LaCoppola**. Roll call was taken resulting in all “ayes” thereby passing the motion.

The Annual Housekeeping Resolution 2013-01 was sponsored by **Mr. Barone**. He made a motion to keep the same slate for the year 2013 as the previous year. **Mr. Russo** seconded the motion. Full Board was in agreement to keep the same slate for 2013.

**Election of Officers**

Daniel DeRossi - Chairman  
Ronald Barone - Vice Chairman  
Michael Rossi - Treasurer  
Pasquale Baia - Secretary

The Confirmation of Regular Agency Meeting Schedules to be the third (3<sup>rd</sup>) Thursday of every month starting at 6:30 p.m.

January 17, 2013 Organizational and Regular Meeting

February 21, 2013

March 21, 2013

April 18, 2013

May 16, 2013

June 20, 2013

July 18, 2013

August 15, 2013

September 19, 2013

October 17, 2013  
November 21, 2013  
December 19, 2013

The Agency staff appointments were: **Jody Zakrevsky** – Executive Director, **Sandra Yutes** - Administrative Assistant, **Donna Phelps** – Independent Stenographer, and **Gina DeRossi** Board Liaison

**Leavenworth and Company** were appointed as the Accounting Firm for AIDA and **Charles R. Schwartz, Esq.** as Agency Counsel.

**Roemer Wallens, Gold & Mineaux** were appointed as Bond Counsel to AIDA.

Appointment of the Agency’s Depositories for the year 2013 with the maximum amount allowed to be deposited in said Depositories: Upon the Full Boards agreement NBT Bank’s depository limit to be raised to \$1,000,000.00.

1. Bank of America - \$1,000,000.00
2. First Niagara Bank - \$1,000,000.00
3. Key Bank of New York - \$1,000,000.00
4. NBT Bank, N.A. - \$1,000,000.00
5. Citizens Bank - \$500,000.00

Agency policies with the Full Board in agreement were:

Uniform Tax Exemption Policy  
Investment Policy  
Procurement Policy  
Compensation, Reimbursement and Attendance Policy

The area newspapers designated were the **Recorder** and the **Gazette**, the area radio stations designated were **WCSS** and **WVTL**.

A motion was made by **Mr. Barone** and seconded by **Mr. Russo** to determine the appointments of committee assignments for the year at the next meeting. The Full Board was in agreement, thereby passing the motion.

There being no further business to discuss, a motion was made by **Mr. LaCoppola** and seconded by **Mr. Rossi** to adjourn this Annual Organizational Meeting of the City of Amsterdam Industrial Development Agency. Roll call was taken resulting in all “ayes” thereby unanimously passing the motion. The meeting was adjourned at 7:14 p.m.

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SECRETARY

