

# CITY OF AMSTERDAM INDUSTRIAL DEVELOPMENT AGENCY

## MEETING MINUTES

May 19, 2011

PRESENT: Mr. DeRossi, Mr. Rossi, Mr. Baia, Mr. LaCoppola, Jodi Zakrevsky (AIDA Executive Director), Sandra Yutes (AIDA), Donna Phelps  
EXCUSED ABSENCE Mr. Phelps , Mr. Quick, Mr. Barone

This meeting of the City of Amsterdam Industrial Development Agency was held on May 19, 2011 in Room 205 at City Hall, 61 Church Street, Amsterdam, New York 12010.

Chairman **DeRossi** called the meeting to order at 6:30 p.m.

Roll Call was taken.

Chairman **DeRossi** opened the floor for **Public Comment**, there was none

Chairman **DeRossi** made a motion to suspend the rules and the motion was seconded by **Mr. Baia**.

A motion to approve the regular Meeting Minutes of April 28, 2011, was made by **Mr. LaCoppola** and seconded by **Mr. Baia**. Roll call was taken resulting in all “ayes” thereby passing the motion.

**Resolution 2011-18** to allow the payment of the May Bills and Invoices was sponsored by **Mr. LaCoppola** and seconded by **Mr. Baia**. After discussion, roll call was taken, resulting in all “ayes” thereby unanimously passing Resolution 2011-18.

The **Treasurer’s Report** was given by **Mr. Rossi** who stated “that they (AIDA) were going in the right direction”. A motion to accept the Treasurer’s Report was made by **Mr. LaCoppola** and seconded by **Mr. DeRossi**. Roll call was taken resulting in all “ayes” thereby unanimously passing the motion.

**Resolution 2011-19** to rescind **Resolution 2011-15** to issue an RFP for an independent auditor was made by **Mr. Baia** and seconded by **Mr. Rossi**. Roll call was taken resulting in all “ayes” thereby unanimously passing the resolution.

**Resolution 2011-20** to revoke prior JFA **Resolutions 2007-29, 2000-09, 2003-51 and 2005-15** was made by Pat Baia and seconded by Michael Rossi. Roll call was taken resulting in all “ayes” thereby unanimously passing the resolution.

Under Directors Report by **Mr. Zakrevsky** briefed the Board on several items: the JFA Fund, the PCT roof, the Empire Zone Activities and General Activities that the Board was involved in.

Under the JFA Fund **Mr. Zakrevsky** touched on the Historical Records going back to the minutes of the 1983 meeting and grants from the US Housing and Urban Development Agency, discussions with the Amsterdam Urban Renewal Agency, City Clerk's Records, a meeting with former IDA member David Dybas, and balance sheets for 1984 and 1985. **Mr. Zakrevsky** then made his conclusions and recommendations known in his Directors Report which was given to each Board member.

Under the PCT roof, it was requested that the Board get three (3) estimates for a new roof with the estimates to be e-mailed to each member

Under the Empire Zone activities, AIDA has been asked to take over the administration of the Amsterdam-Florida, Glen Empire Zone. AIDA would need the approval of the Empire Zone Board. A nominal fee of \$500 annually would be requested for the administration of the program.

Under General Activities **Mr. Zakrevsky** covered a majority of issues pertaining to properties AIDA owns. The IDA Railroad property, the break in at the Power House building, updates to the Web-Page, and meetings regarding various AIDA matters. All in all **Mr. Zakrevsky** presented the board with a lengthy and substantial Director's Report. He also handed out a packet to be given to prospective businesses interested in coming to the area. The packet contained loan information, a business plan workbook, information about the Chamber of Commerce, Revolving Loan Fund, and the NYS CDBG Small Business Program.

There were no committee reports to discuss.

Under Unfinished Business, regarding the administration of PILOTS a meeting was held with the City Assessor Calvin Cline. A meeting with James Flack of Vida-Blend is scheduled for Monday, May 23 at 9:00 am.

There being no further business to discuss, the Board adjourned without a motion. Mr. Baia was excused earlier after the Board voted on various issues that required a quorum. The meeting adjourned at 8:43 p.m.

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SECRETARY

