

CITY OF AMSTERDAM INDUSTRIAL DEVELOPMENT AGENCY

MEETING MINUTES

August 16, 2012

PRESENT: Mr. DeRossi, Mr. Baia, Mr. Barone, Mr. Rossi, Mr. Russo, Jody Zakrevsky (AIDA Executive Director), Attorney Schwartz, Alderwoman and AIDA Liaison Gina DeRossi, Sandra Yutes (AIDA), Donna Phelps

Excused absence: Mr. LaCoppola, Mr. Phelps,

This meeting of the City of Amsterdam Industrial Development Agency was held on August 16, 2012, in Room 205, at City Hall, 61 Church Street, Amsterdam, New York 12010.

Chairman **DeRossi** called the meeting to order at 6:30 p.m.

Chairman **DeRossi** opened the floor for **Public Comment**, there was none.

A motion to approve the regular Meeting Minutes of June 21, 2012 was made by **Mr. Barone** and seconded by **Mr. Baia**. Roll call was taken resulting in all “ayes” thereby passing the motion.

Resolution 2012- 20 to allow the payment of the August Bills and Invoices was sponsored by **Mr. Rossi** and seconded by **Mr. Russo**. After discussion, roll call was taken, resulting in all “ayes” thereby unanimously passing Resolution 2012-20.

The **Treasurer’s Report** was given by **Mr. Rossi**. A motion to accept the Treasurer’s Report was made by **Mr. Russo** and seconded by **Mr. Barone**. Roll call was taken resulting in all “ayes” thereby unanimously passing the motion.

Under Directors Report **Mr. Zakrevsky** briefed the Board on several items:

- Meetings held with various dignitaries and businesses.
- Under Financial Updates the last fiscal year finished with a surplus, and the staff have been preparing for the 2012 audit. A letter was sent to AGT Services, Breton Industries, Vida-Blend, Inc., Power and Composite Tech., Town and County Bridge and Rail, Embassy Millworks, Emma Lou’s Diner, Beckman Converting, A&M Cleaners, Mohawk Fabrics, Noteworthy, LaCucina di Parillo, and the Professional Wrestling Hall of Fame requesting information to prepare a report to the NYS Comptroller’s Office
- Staff worked with Embassy Millworks on submitting a grant request. An Annual Project Status Report for Embassy Millworks was prepared and submitted to the NYS Office of Homes and Community Renewal.
- Staff worked with Mohawk Fabrics on submitting a grant request
- Contracts were prepared and submitted to National Grid for Amsterdam Overhead Door’s grant.

- A grant application was prepared and submitted for 44-46 East Main St (former United Way Building) a grant was also prepared and sent to National Grid under their Main St. Building Renovation program. There was some difficulty with respect to insurance coverage and a new proposal from Hays & Wormuth was accepted. A proposal was received from Crawford and Associated to begin design work on the building. Requests to document the “Mural” on the third floor have been received
- Lease/loan repayments and estimates for heating and air conditioning repairs for 2 Chuctanunda St. (Emma Lou’s Diner) were discussed.
- Consolidated Funding Applications were discussed and three applications were submitted
- A fence around the James Street Self Storage Business owned by Mr. Rymaruk was touched on.
- A developer’s luncheon to help market the Chalmers Site is planned for early September
- A meeting was held with the Grant Writers, a private consulting firm and it was felt a second meeting should be held.
- A potential notice of claim against AIDA by the owner of the property located on 4 Grand St. was discussed.
- Connections for the City of Amsterdam Informational Sign were discussed.
- AIDA has a lease agreement with Beckmann Converting . He has requested a fence be erected due to concerns of vandalism in the area. A request for bids for fencing are to sent out.

A motion to accept the Director’s Report was made by **Mr. Barone** and seconded by **Mr. Baia**. Roll call was taken resulting in all “ayes” thereby passing the motion.

Under unfinished business Insurance coverage was discussed in the Director’s Report

Under New Business: The Fence/Railroad Right of Way; the Beckman Fence; tree removal and Request for proposals were also covered in the director’s report. With the request for proposals possibly to be discussed during a special meeting

A motion to enter executive session was made by **Mr. Barone** and seconded by **Mr. Baia**. Roll call was taken resulting in all “ayes” thereby passing the motion. Executive session was entered at 7:00 p.m.

A motion to exit executive session was made by **Mr. Baia** and seconded by **Mr. Russo**. Roll call was taken resulting in all “ayes” thereby passing the motion. Executive session was exited at 7:41p.m.

There being no further business to discuss, a motion was made by **Mr. Barone** to adjourn. **Mr. Russo** seconded the motion. Roll call was taken resulting in all “ayes”: thereby passing the motion. The meeting adjourned at 7:42 p.m.

SECRETARY